

ALL YOU NEED TO KNOW ABOUT STAMP DUTY

Date: 08th April 2026
Time: 9.00am to 5.00pm
Venue: Armada Hotel, Petaling Jaya



Stamp Duty under the law Stamp Duty Act 1949 has usually been neglected by the public other than when the transactions of sales and purchase property as well as shares take place. This is an additional tax that has been introduced since 1949 and that Inland Revenue Board (“IRB”) has recently enhance the chargeability of the law. Under this context, IRB has also further explained the definition of “employment contract” where most of the employer not aware of.

COURSE OBJECTIVE:

This seminar aims to educate the general public and/or the employer/director of an organisation (“chargeable person”) and/or the agent to the chargeable of the chargeability of stamp duty and the exemption as well as relief of the stamp duty so the chargeable person and the agent will avoid from over assessment and/or payment to the stamp duty.

HOW WILL YOU BENEFIT:

At the end of this training session, participants will learn to:

- Draft the proper employment contract
- Proper handling of your company’s legal documents
- Understand how Self-Assessment System (SAS) works, and the penalties for non-compliance
- Know how to e-Stamping & Submission

MEET THE TRAINER

Mr. Gan Soon Shyang

- Licensed Tax Agent
- Fellow Member of ACCA
- Member of MIA
- 20+ years of tax experience
- Panelist at the MIA Forum
- Lecturer for private college & University



COURSE FEE:

NORMAL PRICE : RM1,288.00

Early Bird Promo RM1,088/PAX

Second Pax onwards RM988/PAX

(Register before 3rd April 2026)

**Price includes: Speaker Notes, Attendance e-Certificate, Tea Breaks and Lunch

HRDCORP CLAIMABLE COURSE



011-1057 3088 Mr Teoh



seminar.young.titans@gmail.com

All You Need to Know About Stamp Duty

COURSE OUTLINE

9.00am – 10.30am

- Introduction of Stamp Duty – *Stamp Duty Act 1949*
 - a) Background of stamp duty
 - b) Chargeable person
 - c) Types of stamp duty
 - i. Fixed rate
 - ii. Ad valorem duty
 - # First Schedule
 - # Third Schedule
 - d) Rate of stamp duty
 - i. Initial duty
 - ii. Advance duty
 - e) Relief from stamp duty
 - f) Stamp Duty Order (Exemption) 2024

10.30am – 12.30pm

- Instrument chargeable to stamp duty
 - a) Intercompany transaction
 - b) Letter of offer
 - c) Contracts/Agreements
 - d) Business partnership agreement
 - e) Debt acknowledgement letter/instalment payment

1.30pm – 3.30pm

- Self Assessment System (“SAS”)
 - a) Who can do it?
 - i. Tax Agent?
 - ii. Lawyers?
 - iii. Directors?
 - b) Implementation of SAS
 - c) Offences and penalties

3.30pm – 5.00pm

- Guides to submit stamp duty assessment
 - a) Registration of agent
 - b) Upload of documentation
 - c) Assessment
 - d) Payment
 - e) Discussion of FAQ from IRB
 - i. Compulsory for stamp duty
 - ii. Importance of stamp duty on employment contract
 - iii. Characteristics (ciri-ciri) of employment contract
 - iv. Is stamp duty required each time when the contract is renewed
 - v. Rate of stamp duty for employment contract
 - vi. Impact of non-stamping contract
- Question & Answer

Main Trainer: Mr Gan Soon Shyang



The founder and Managing Partner of SS Gan & Co (Chartered Accountants), who is the licensed tax agent honored by the Ministry of Finance. SS is a member of Malaysian Institute of Accountants, qualified and holding a fellow member of Association of Chartered Certified Accountants, Chartered Member of Institute of Internal Auditors. SS is having vast experience in assurance, tax, corporate advisory and related areas in both the public practice and commercial companies. He is also an approved trainer by Human Resource Development Corporation (HRDC) and also the trainer for the MIA and the Royal Malaysian Customs (Jabatan Kastam DiRaja Malaysia), in Sabah. SS has recently chaired the Forum of e-Invoice for SMEs, organized by MIA, as a Panelist, and he has been engaged as the trainer for Institute Singapore of Chartered Accountants (ISCA).

He started off his career in audit and switch into taxation for the past 20 years. Currently he is assisting his clients in handling tax planning and advisory cases, especially with regards to the transfer pricing, tax audit and legal cases for both in Tribunal as well as Bahagian Guaman of Inland Revenue Board.

Mr. Gan was also the ACCA lecturer for Taxation and Advance Taxation for YES International College and Nanjing University of Finance and Economy, and currently he has been actively involved in providing seminars for Malaysian tax.

METHODOLOGY:

Lecture, power point presentation, discussions, questions & answers session

WHO SHOULD ATTEND

- Business Owners, Directors, General Managers
- Financial Controllers, Chief Financial Officers
- Finance Managers, Accountants & Accounts Executives
- HR Managers, Marketing Managers, Operation Managers
- Suitable for the following Industries: Manufacturing, Services, Retail, Trading, Processing, Construction, Logistic, Information Technologies, Hospitality and International Businesses



HRDCorp Registered Company

(If Yes, please tick)



Workshop Title: All You Need to Know About Stamp Duty
Date & Time: 8th April 2026, Wednesday
Venue & Time: Armada Hotel, Petaling Jaya, Selangor (9.00AM – 5.00PM)

| Course Fee | No. of participants | Total Fees |
|---|---------------------|------------|
| Normal Fee | RM1,288.00/pax | |
| Early Bird Rate (<u>Register before 3/4/2026</u>) | RM1,088.00/pax | |
| If you bring a friend or colleague | RM988.00/pax | |
| Total | pax | RM |

DETAIL

Company Name: _____ Industry: _____

Contact person: _____ Company Tel: _____

Company Mobile: _____ Email: _____

Address: _____

_____ Vegetarian Meal

1. Full Name : _____ Designation _____

2. Full Name : _____ Designation _____

3. Full Name : _____ Designation _____

(In the event of additional participants kindly fill up another registration form)

PAYMENT METHOD

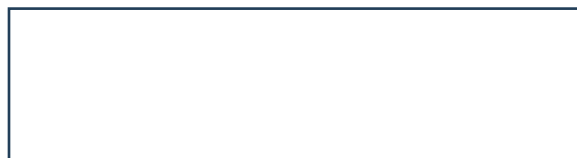
I / We hereby enclose Online Banking Transfer

Claiming via HRDCorp Claimable Course SBL Khas Levy

Cheque should be crossed and made payable to **YOUNG TITANS ENTERPRISE**. Payments can be deposited into our account - **MBB: 512754-555 259**. A copy of the bank-in slip should be scanned and emailed to seminar.young.titans@gmail.com.

Cancellation/ transfer policy: Payment is refundable for cancellation if cancellation is in writing received 7 working days before the event. You can substitute an alternative participant, particulars of which should be given to us in writing before the event. If any participant is absent on the event day, full payment is chargeable.

YOUNG TITANS ENTERPRISE (YTE) reserves the right to change the venue(s), date(s) speaker(s) or cancel the event due to circumstances beyond its control. **YTE** also reserves the right to alternative arrangements whatsoever without prior notice to you, should it be necessary to do so. Upon signing the registration form, you are hereby deemed to have read and agreed to the terms and conditions herein.



Signature

and

company stamp

Date:

Should you have any further enquiries, please do not hesitate to contact us.

- Email : seminar.young.titans@gmail.com
- Contact: **Mr Teoh**
- Address: Petaling Jaya, Selangor

Contact No: **011- 1057 3088**